



CITY OF RIPON - Engineering Department

259 N. Wilma Ave., Ripon, CA 95366
Phone (209) 599-2108 / Fax (209) 599-2685
www.cityofripon.org

PERMIT NO.:

Encroachment Permit Application

UPON APPROVAL PLEASE POST AT WORK SITE

PROJECT INFORMATION

- Project Type: Check Private Individual/Entity Public Utility (i.e. PG&E, MID, Verizon) Other
- Site Address: _____
- Projected Start Date: _____ • Anticipated End Date: _____
- Type of Encroachment: _____
- Description of project: _____

- Erosion Sediment Control Plan (ESCP) attached? Yes N/A

CALL THE ENGINEERING DEPT. AT (209)599-2108 AT LEAST 48 HOURS PRIOR TO STARTING ANY WORK AND FOR EACH INSPECTION REQUEST, INCLUDING FINAL INSPECTION.

APPLICANT INFORMATION

- Check Owner/Contractor Utilities
- Name: _____
- Mailing Address: _____
- City/State/Zip: _____
- Email: _____
- Phone No.: _____

CONTRACTOR INFORMATION

- Company Name: _____
- Mailing Address: _____
- City/State/Zip: _____
- Email: _____
- Phone No.: _____
- Contact Person: _____
- Contractor Lic. No.: _____ Business Lic. No.: _____

FEES

- Estimated Value of Right-of-Way Work: \$ _____
- Permit Fee Due: (7% of Estimated Value) \$ _____ Date Paid: _____ Check # _____ Cash
- Fee Waived
- To be Billed Billing Contact: _____ Phone No.: _____
- Billing Address: _____ To Finance Dept.

CERTIFICATION

By checking this box and affixing a signature, I, the undersigned hereby requests the City to permit encroachment in/on the City right-of-way as described above. It is understood that the encroachment, when constructed, shall be in accordance with the sketch attached and made a part hereof, and no work other than that specifically mentioned above, is hereby authorized, I (we) hereby agree to be bound by the provisions of the Ordinances, specifications and regulations of the City of Ripon, including but not limited to Section 12.12 of the City of Ripon Municipal Code, and all the terms, conditions and restrictions as general or special provisions on any part of this form, and/or attached hereto. Accepting this permit or starting work herein described shall constitute acceptance and agreement to all the conditions and requirements as set forth and will be adhered to as such.

Applicant/Authorized Agent SIGNATURE

Date Submitted

FOR OFFICE USE ONLY

INSPECTION DATES/NOTES

PERMIT ISSUANCE: _____
Approved By Date

PERMIT EXPIRATION DATE: _____

FINAL ACCEPTANCE: _____
(Work Completed) Approved By Date

**ENCROACHMENT PERMIT
GENERAL PROVISIONS**

1. All construction shall conform to the requirements of Chapter 12.12 of the City of Ripon Municipal Code and the City of Ripon standard Plans and Specifications and the current edition of the California Department of Transportation Standard Specifications.
2. Traffic Control shall conform to the provisions of Section 12.12.030 of the Municipal Code. Streets shall not be closed to traffic unless otherwise authorized by this permit.
3. The permittee shall be responsible for notifying and obtaining the necessary permits from all utility companies and other agencies.
4. Trench safety has not been checked and is not implied with this permit. For permit to excavate, contact: California Division of Industrial Safety, 31 E. Channel Street, Stockton, CA 95202; phone 209-948-7762
5. Upon demand, the permittee shall provide test results showing that compaction and/or materials requirements have been met. Compliance shall be certified by a testing laboratory acceptable of the Director of Public Works and/or the City Engineer or their Authorized Agent.
6. Any paved portion which is removed or damaged shall be replaced with a minimum of 2 1/2" asphalt concrete and 6" aggregate base, but in no case shall the replacement be less than the existing structural section.
7. Permittee agrees to repair in a manner satisfactory to the City of Ripon any damage caused to the streets.
8. The permittee shall clean up the job site within (3) days of completion of the work.
9. If the provisions of this permit are not complied with, the City reserves the right to do any and all work necessary to bring the street to an acceptable condition. The cost of this work will be charged to and recovered from the permittee.
10. It is understood by the permittee that whenever construction, reconstruction or maintenance work on the street may require the installation provided herein shall be removed or revised at the sole expense of the permittee within (5) days after written notice from the City.
11. The permittee agrees by acceptance of this permit to exercise reasonable care to properly maintain any encroachment placed.
12. Liability for Damages: The permittee is responsible and liable for any personal injury or property damage which may arise out of the work herein permitted or which may arise out of failure on the permittees part to perform their obligations under this permit in respect to maintenance. If any claim for such injury or damage is made against the City of Ripon or any department, office, or employee thereof, permittee shall defend, indemnify, and hold the City and each of them harmless from such claim.
13. Trenches shall not be left open overnight without prior written approval.
14. For curb and sidewalks, 1 lb of Lamp Black material per yard of concrete, or equivalent, shall be used.
15. It shall be the permittee's responsibility to contact the Construction Inspector prior to beginning work to determine at which points during the construction inspectors must be called for prior to continuing with the work.
16. If the completion/expiration date stated on the permit will be exceeded, a request for a time extension must be filed with the City Engineer. The new completion date shall be indicated on the permit.
17. A Certificate of Insurance shall be required to be filed with the City for liability in the amount of \$1,000,000. THE CITY OF RIPON, ITS' ELECTED OFFICIALS, EMPLOYEES, AGENTS AND ADDITIONAL INSURED.