
Ripon City Council Meeting Notice & Agenda

CITY HALL, 259 NORTH WILMA, RIPON, CALIFORNIA

TUESDAY, JULY 12, 2016 - 6:00 P.M.

REGULAR MEETING

You are now participating in the process of representative government. We welcome your interest and hope you will attend Ripon City Council meetings often. Democracy cannot endure without an informed electorate.

Ripon, as you probably know, has a council-administrator form of local government. Policies are set by the Council, who are elected by the people. These policies are carried out by the City Administrator, who is appointed by the Council. The Council decides what is to be done. The City Administrator, with the assistance of the City Staff, follows through.

REGULAR COUNCIL MEETINGS

The governing body meets at 6:00 P.M., on the second Tuesdays of the month, in the Council Chambers located in City Hall, 259 North Wilma, Ripon, California. A City Council meeting is the process of making and amending laws, developing policy and making decisions for governing your City by citizens who have been elected by you. With the exception of matters of personnel and pending litigation, or negotiations, the City Council takes action only in meetings open to the public.

The City Council follows a regular order of business during its meeting. The Council agenda is prepared in advance by the City Administrator and his staff. If you wish to place an item on the agenda for action, the information must be delivered to the City Administrator or staff eight (8) working days prior to the Council meeting. This date will be revised in case of holidays or special events. The information must be in writing (no phone calls), your name and address must be printed, and action desired must be clearly stated. Copies of the agenda are available at Ripon City Hall and online beginning on the Thursday prior to the meeting, or at the time of the scheduled meeting.

With the publication of this agenda, it is with the intent that each item on the agenda will be considered for a vote. Each Council Member present will cast a vote either for or against the motion under consideration, and the vote will be recorded in the minutes of the meeting. For example, the motion may be to approve, adopt, introduce, deny, fail, withdraw, table, or continue an item.

PUBLIC DISCUSSION

If you desire to speak before the Council on an item not on the agenda, please address "Mr. Mayor" and upon being recognized, come forward to the podium, and state your name and address before proceeding into your subject matter. State law prohibits the City Council from taking action on any item not on the agenda. While the City Council cannot always answer citizens concerns raised during the public discussion time, the City staff will be instructed, where appropriate, to either provide a response in the days following each Council meeting, or to place the issue on a subsequent meeting agenda for the City Council or one of its appointed commissions. No person shall speak for more than five minutes, and the total time allotted for discussion shall not exceed thirty minutes. Persons attending the meeting shall observe rules of propriety, decorum, and good conduct, and refrain from impertinent or slanderous remarks.

In Compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please call (209) 599-2108. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting (28 CFR 35.102-35.104 ADA Title II).

CONSENT CALENDAR

Routine items are scheduled under the heading of Consent Calendar, which allows action to occur with a single motion. Any item can be pulled off the consent calendar for further discussion if Council so desires. The public may also, at this time, request that an item be pulled from the consent calendar for explanation and/or discussion.

PERSONNEL/EXECUTIVE SESSION

Matters of personnel and pending litigation, or negotiations are handled after the public meeting has been closed, in the Personnel/Executive Session, pursuant to Sections 54956.8 and 54957 of the Government Code. This session is closed to the public.

INFORMATION

Where can I find the agenda before a meeting?

Copies of the agenda are available at the front counter of the Administration Department at City Hall, 259 N. Wilma Avenue by 4:30 p.m. on Thursday before a regularly scheduled City Council meeting. The agenda can be viewed in the window box in front of City Hall, or online at www.cityofripon.org. Supplemental documents relating to specific agenda items are available for viewing at the Office of the City Clerk or online.

Can I get the agenda/minutes mailed to my home/business?

You can subscribe to agendas and minutes in January of each year. The annual subscription for both is \$60.00 per year. Subscription costs are not pro-rated should you wish to begin a subscription mid-year. If you would like to subscribe to the agenda/minutes, contact the City Clerk's office at 259 N. Wilma Avenue. Agendas are mailed on the Thursday before a meeting, and you will receive it on Monday or Tuesday (depending on postal service).

Can I receive the agenda by e-mail?

You may subscribe to the agenda at any time by e-mail – just go to the web site to register – www.cityofripon.org. Your subscription will begin immediately and you will receive it on the Thursday before the Regular Council meeting. Agendas sent by e-mail are free. Minutes are not e-mailed, but can be viewed on the City's web site.

How complete are the minutes?

The City of Ripon prepares **Synopsis Minutes**. These Minutes represent a summary of the actual comments made. Video CD or audio recordings are available for 90 days following a meeting or online for 2 weeks following a meeting at www.cityofripon.org. Contact the City Clerk's office to view/listen to these recordings at City Hall.

OTHER MEETINGS

<u>Agency</u>	<u>Day</u>	<u>Time</u>	<u>Place</u>
Historical Museum Commission	Third Monday	7:30 p.m.	Clarence Smit Memorial Museum
Planning Commission	The Monday following City Council	6:00 p.m.	Council Chambers
Recreation Commission	Second Wednesday	6:00 p.m.	City Hall Conference Room
Community & Youth Commission	Third Monday	7:00 p.m.	Police Department

Ripon City Council Agenda

TUESDAY, JULY 12, 2016

CLOSED SESSION:

5:00 P.M.

Public Comment – This time is provided for the public to address the City Council on closed session matters. If anyone wishes to speak, upon being recognized, please come forward to the podium and state your name and address before proceeding into your comments.

- Real Property Negotiations pursuant to Section 54956.9 of the California Government Code.
 - Property: 1500 Ruess Road (APN: 257-30-020)
- Personnel Negotiations pursuant to Section 54957.6 of the California Government Code.
 - Police Officers' Association
 - Ripon Sergeants' Association
 - Operating Engineers Local Union No. 3
 - Non- Represented Employees

REGULAR MEETING

6:00 P.M.

PLEDGE OF ALLEGIANCE:

INVOCATION:

ROLL CALL: Council Members Leo Zuber, Mark Winchell, Michael Restuccia, Vice Mayor Dean Uecker, Mayor Jake Parks.

OTHERS PRESENT: City Administrator Kevin Werner, City Attorney Tom Terpstra, Planning Director Ken Zuidervaart, Recreation Director Kye Stevens, Director of Public Works Ted Johnston, Police Chief Ed Ormonde, City Clerk Lisa Roos, Deputy City Clerk Tricia Raymond, Information Systems Technician Dan Brannon, (Others present will be recorded by secretary only.)

PUBLIC DISCUSSION: This time is provided to the public to address the City Council on items not on the agenda. If you desire to speak, please address "Mr. Mayor" and upon being recognized, come forward to the podium, and state your name and address before proceeding into your subject matter.

APPROVAL OF MINUTES: Approval of the minutes of the Regular Ripon City Council Meeting of June 14, 2016 and the Special Meeting of June 30, 2016.

APPROVAL OF AGENDA AS POSTED (OR AMENDED): If anyone would like to provide public comment regarding an item on the Consent Calendar, please come forward to the podium at this time.

The City Council may request to (1) pull an item from the Consent Calendar (2) withdraw an item; (3) add an Emergency items by a 4/5 vote. If the agenda is amended, vote to approve the amended agenda. If no changes are made, vote to approve the agenda as posted.

CONSENT CALENDAR

NOTES:

1. Income

p. 35	A. STATE OF CALIFORNIA		
	Retail Sales Tax (2015 \$201,602.09)	\$279,497.31	
	Highway Users Tax (2015 \$34,852.64)	\$26,694.79	
	TOTAL		\$306,192.10
	 B. WASTE MANAGEMENT		
p. 37	Franchise fee payment – May 2016		\$1,902.44
	 C. CCATT HOLDINGS		
p. 39	Acacia Avenue Cell Tower Lease – June 2016		\$999.53
	 D. T-MOBILE		
p. 40	Cell Tower Lease		\$898.03

2. Bills, Invoices, Payments

p. 42	A. NATIONAL METER & AUTOMATION, INC.		
	Material Purchase – Water Meter Installation Project		
	Progress Payments –		
	Invoice #S1072336.001	\$2,280.96	
	Invoice #S1072217.001	\$102.57	
	Invoice #S1072140.004	\$7,324.02	
	Invoice #S1072140.002	\$5,369.76	
	Invoice #S1071716.003	\$980.10	
	Invoice #S1071716.001	\$163.35	
	Invoice #S1072140.006	\$12,263.41	
	Invoice #S1072288.001	\$532.17	
	Invoice #S1072140.008	\$1,861.92	
	Invoice #S1064420.022	\$2,461.33	
	Invoice #S1072951.003	\$772.72	
	Invoice #S1073176.001	\$37.81	
	Invoice #S1073329.001	\$2,892.78	
	Invoice #S1071716.005	\$1,470.15	
	TOTAL		\$38,513.05
	 B. PETERSON BRUSTAD, INC.		
p. 56	SB5 Compliance – 200 year Flood Mapping		\$4,809.53
	Progress Payment – Invoice #6403		

CONSENT CALENDAR

NOTES:

2. Bills, Invoices, Payments, continued:

p. 57	C. SILICON VALLEY BUSINESS JOURNAL Gateway to Growth Publication		\$2,232.22
	D. SAN JOAQUIN REGIONAL TRANSIT DISTRICT		
p. 58	Blossom Express Driver May Invoice #AR109615		\$1,996.65
	E. WOOD RODGERS		
p. 59	Well Site Suitability & Design Progress Payment – Invoice #99940	\$7,092.50	
	Well 5 & 12 Assessments & Design Progress Payment – Invoice #99941	<u>\$5,275.00</u>	
		TOTAL	\$12,367.50
	F. TERPSTRA HENDERSON		
p. 61	General Matters	\$15,713.50	
	Police Matters	\$1,712.85	
	J-M Manufacturing	<u>\$70.00</u>	
		TOTAL	\$17,496.35
	G. BASECAMP ENVIRONMENTAL		
p. 68	River Road/Fulton Avenue – Intersection Improvement Project Progress Payment – Invoice #1018		\$3,112.30
	H. PRICE PAIGE & COMPANY		
p. 69	Audit Services Progress Payment – Invoice #10487		\$5,410.00
	I. CENTRAL SAN JOAQUIN VALLEY RISK MANAGEMENT AUTHORITY		
p. 70	2016-2017 1 st Quarter Deposits		\$242,746.00

CONSENT CALENDAR

NOTES:

2. Bills, Invoices, Payments, continued:

p. 71 J. J.B. ANDERSON LAND USE PLANNING
SB5 Compliance – Progress Payment \$679.50
Invoice #070116W19

3. Miscellaneous Items

p. 74 A. 2016 LOCAL AGENCY BIENNIAL NOTICE
Conflict of Interest Code Approve the 2016 Local Agency Biennial Notice confirming the City’s Conflict of Interest Code, and authorize the Mayor to execute the document. (Amendments have been made to the code approved by Resolution No. 14-54 on August 19, 2014)

p. 75 B. LAN PARCEL MAP
Land Subdivision Map Authorize the City Administrator, Mayor, and City Clerk to sign the subdivide map and have it recorded by the San Joaquin County Recorder’s office.

p. 78 C. LIEBERT CASSIDY WHITMORE
Agreement for Special Services Employment Relations Consortium Membership (July 2016 – June 2017) Authorize the Mayor to sign the agreement with Liebert Cassidy Whitmore for training and consulting services; and approve payment of membership dues.
(Dues: \$2,255.00 due before August 1)

p. 81 D. FEHR AND PEERS
General Services Agreement Authorize the Mayor to sign the agreement with Fehr and Peers to perform the traffic signal and electrical portion of the design for the River/Fulton Road Intersection & Sidewalk Improvement Project.
(Cost: not to exceed \$19,500.00)

p. 93 E. DOMESTIC WATER WELL NO. 19 MINOR SITE PLAN PERMIT
Initial Study/Negative Declaration Mistlin Sports Park Well Adopt the Negative Declaration for Water Well #19 and direct staff to file the Notice of Determination for Water Well #19 to be constructed at the northern edge of Mistlin Sports Park.

CONSENT CALENDAR:

NOTES:

3. Miscellaneous Items, continued:

- p.139 F. SUBDIVISION IMPROVEMENT AGREEMENT (SIA)
Alexandra Place Subdivision Accept the SIA and authorize the Mayor and City Clerk to sign the SIA for recording.
- p.176 G. SUBDIVISION IMPROVEMENT AGREEMENT (SIA)
Silverstone Subdivision Accept the SIA and authorize the Mayor and City Clerk to sign the SIA for recording.
- p.210 H. FINAL MAP
Silverstone Subdivision Accept the Final Map for the Silverstone development and authorize the Mayor, City Engineer, and City Clerk to sign for recording.

4. Resolutions

- p.217 A. RESOLUTION NO. 16-__
RESOLUTION OF THE CITY COUNCIL OF THE CITY OF RIPON ADOPTING THE MEMORANDUM OF UNDERSTANDING FOR FISCAL YEARS 2016-2017 AND 2017-2018 FOR ALL EMPLOYEES OF THE CITY OF **RIPON POLICE OFFICER'S ASSOCIATION** This resolution adopts the MOU for the Police Officer's Association for fiscal years 2016-2018.
- p.227 B. RESOLUTION NO. 16-__
RESOLUTION OF THE CITY COUNCIL OF THE CITY OF RIPON ADOPTING MEMORANDUM OF UNDERSTANDING FOR FISCAL YEARS 2016-2017 and 2017-2018 FOR ALL EMPLOYEES OF THE CITY OF **RIPON POLICE SERGEANT'S ASSOCIATION** This resolution adopts the MOU for the Police Sergeant's Association for fiscal years 2016-2018.

CONSENT CALENDAR:

NOTES:

4. Resolutions, continued:

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C. RESOLUTION NO. 16-__

RESOLUTION OF THE CITY
COUNCIL OF THE
CITY OF RIPON ADOPTING THE
MEMORANDUM OF
UNDERSTANDING
FOR FISCAL YEARS 2016-2017
AND 2017-2018 FOR ALL
EMPLOYEES OF THE CITY OF
RIPON WORKING IN THE
CLASSIFICATION OF **PUBLIC
WORKS MAINTENANCE
AND PUBLIC WORKS FOREMAN**

This resolution adopts the MOU for those working in the classification of Public Works Maintenance and Public Works Foreman for fiscal years 2016-2018.

p.241

D. RESOLUTION NO. 16-__

RESOLUTION OF THE CITY
COUNCIL OF THE
CITY OF RIPON EMPLOYEE
COMPENSATION PLAN FOR
FISCAL YEAR 2016-2017 FOR ALL
**ADMINISTRATIVE STAFF AND
NON-REPRESENTED POLICE
DEPARTMENT EMPLOYEES**

This resolution adopts the employee compensation for fiscal years 2016-2017 for all administrative staff and non-represented Police Department employees.

End of Consent Calendar

5. PUBLIC HEARINGS

NOTES:

p.245

A. RESOLUTION NO. 16-__

RESOLUTION OF THE CITY
COUNCIL OF THE CITY OF RIPON
DETERMINING THE AMOUNT OF
AND APPROVING THE LEVY OF
THE ANNUAL ASSESSMENT FOR
THE FISCAL YEAR 2016-2017 FOR
ASSESSMENT OF THE LIGHTING
DISTRICT, CITY OF RIPON,
COUNTY OF SAN JOAQUIN,
COMMONLY KNOWN AS **CITY
OF RIPON LIGHTING
DISTRICT.**

This is a public hearing to set the amount and give approval of the levy of the annual assessment for fiscal year 2016-2017 for the City of Ripon Lighting District.

Council action: Authorize the Mayor to sign and execute any and all documents to the County Assessor’s Office in order to place the assessment on the county tax rolls.

6. ORDINANCES

NOTES:

First Reading and Introduction

p. 254

A. ORDINANCE NO. __

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF RIPON ADDING CHAPTER 9.34 TO THE RIPON MUNICIPAL CODE, TITLED “UNMANNED AIRCRAFT SYSTEMS.”

This ordinance adds Chapter 9.34 to the Ripon Municipal Code, titled “Unmanned Aircraft Systems.”

First Reading and Introduction

p. 260

B. ORDINANCE NO. __

AN ORDINANCE OF THE CITY OF RIPON REPEALING CHAPTER 5.28, 5.29, AND 5.32 OF THE RIPON MUNICIPAL CODE AND INTRODUCING AN NEW CHAPTER 5.28, TITLED “UTILITY JOINT TRENCH AND CONSTRUCTION REQUIREMENTS.”

This ordinance repeals Chapter 5.28, 5.29, and 5.32 of the Ripon Municipal Code and introduces a new Chapter 5.28, titled “Utility Joint Trench and Construction Requirements.”

First Reading and Introduction

p. 264

C. ORDINANCE NO. __

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF RIPON ADDING CHAPTER 8.28 TO THE RIPON MUNICIPAL CODE, TITLED “MASSAGES/MESSAGE BUSINESSES”

This ordinance amends Chapter 8.28, to include a grandfather clause and provide parameters and clarification on legal permissions for locking doors.

Note: Ordinances 5D – 5H can be taken as one item if no one from the public objects.

First Reading and Introduction

p. 281

D. ORDINANCE NO. __

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF RIPON AMENDING CHAPTER 16.12 OF THE RIPON MUNICIPAL CODE RELATING TO DEFINITIONS AND USE CLASSIFICATIONS SYSTEMS

This ordinance amends Chapter 16.12, titled “Definitions and Use Classifications Systems”.

6. ORDINANCES, continued:

NOTES:

p. 295
First Reading and Introduction
E. ORDINANCE NO. __
AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF RIPON AMENDING CHAPTER 16.16 OF THE RIPON MUNICIPAL CODE RELATING TO RESIDENTIAL DISTRICTS

This ordinance amends Chapter 16.16, titled “Residential Districts”.

p. 309
First Reading and Introduction
F. ORDINANCE NO. __
AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF RIPON AMENDING CHAPTER 16.20, CHAPTER 16.24, AND CHAPTER 16.26 OF THE RIPON MUNICIPAL CODE RELATING TO OFFICE AND COMMERCIAL DISTRICTS, INDUSTRIAL DISTRICTS AND MIXED USE DISTRICTS

This ordinance amends Chapter 16.20, 16.24, and Chapter 16.26, titled “Office and Commercial Districts, Industrial Districts and Mixed Use Districts”.

p. 319
First Reading and Introduction
G. ORDINANCE NO. __
AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF RIPON AMENDING CHAPTER 16.89 OF THE RIPON MUNICIPAL CODE RELATING TO COTTAGE FOOD OPERATION PERMITS

This ordinance amends Chapter 16.189, titled “Cottage Food Operation Permits”.

p. 324
First Reading and Introduction
H. ORDINANCE NO. __
AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF RIPON AMENDING CHAPTER 16.144 OF THE RIPON MUNICIPAL CODE RELATING TO PARKING AND LOADING

This ordinance amends Chapter 16.144, titled “Parking and Loading”.

6. **ORDINANCES, continued:**

NOTES:

First Reading and Introduction

p. 331

I. ORDINANCE NO. __

AN ORDINANCE OF THE CITY OF RIPON FIXING THE AMOUNT OF MONEY TO BE RAISED BY TAXATION AND THE RATE OR RATES OF TAX THEREFORE NECESSARY TO CARRY ON THE VARIOUS FUNCTIONS AND DEPARTMENTS OF THE CITY OF RIPON AND REPEALING ALL ORDINANCES IN CONFLICT THEREWITH

This ordinance sets the amount of money raised by taxes necessary to carry on the various functions of the City of Ripon. (City tax rate: \$0.00)

7. **RESOLUTIONS**

Notes:

p. 334

A. RESOLUTION NO. 16-__

RESOLUTION OF THE CITY COUNCIL OF THE CITY OF RIPON ADOPTING THE CITY OF RIPON FISCAL YEAR 2016-2017 BUDGET

General	\$9,936,209
Streets	\$1,683,270
Water	\$2,826,258
Garbage	\$1,684,000
Transit	\$51,774
Sewer District	\$1,449,431
Redevelopment ROPS	\$2,216,830
Special Districts	\$318,293
Capital	\$5,602,307
CDBG	\$7,005

Adopt the City Budget for the fiscal year 2016-2017. **The public hearing was held on June 14, 2016.**

REPORTS

Department Heads:

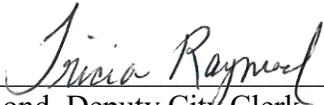
City Council:

p. 413 **SUCCESSOR AGENCY:**

Adjournment:

Time:

I hereby certify the attached City Council agenda was posted 72 hours before the noted meeting:



Tricia Raymond, Deputy City Clerk

July 7, 2016
Date