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# Ripon City Council Meeting Notice & Agenda

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**CITY HALL, 259 NORTH WILMA, RIPON, CALIFORNIA**

**TUESDAY, MARCH 8, 2016 - 6:00 P.M.**

## **REGULAR MEETING**

You are now participating in the process of representative government. We welcome your interest and hope you will attend Ripon City Council meetings often. Democracy cannot endure without an informed electorate.

Ripon, as you probably know, has a council-administrator form of local government. Policies are set by the Council, who are elected by the people. These policies are carried out by the City Administrator, who is appointed by the Council. The Council decides what is to be done. The City Administrator, with the assistance of the City Staff, follows through.

### **REGULAR COUNCIL MEETINGS**

The governing body meets at 6:00 P.M., on the second Tuesdays of the month, in the Council Chambers located in City Hall, 259 North Wilma, Ripon, California. A City Council meeting is the process of making and amending laws, developing policy and making decisions for governing your City by citizens who have been elected by you. With the exception of matters of personnel and pending litigation, or negotiations, the City Council takes action only in meetings open to the public.

The City Council follows a regular order of business during its meeting. The Council agenda is prepared in advance by the City Administrator and his staff. If you wish to place an item on the agenda for action, the information must be delivered to the City Administrator or staff eight (8) working days prior to the Council meeting. This date will be revised in case of holidays or special events. The information must be in writing (no phone calls), your name and address must be printed, and action desired must be clearly stated. Copies of the agenda are available at Ripon City Hall and online beginning on the Thursday prior to the meeting, or at the time of the scheduled meeting.

With the publication of this agenda, it is with the intent that each item on the agenda will be considered for a vote. Each Council Member present will cast a vote either for or against the motion under consideration, and the vote will be recorded in the minutes of the meeting. For example, the motion may be to approve, adopt, introduce, deny, fail, withdraw, table, or continue an item.

### **PUBLIC DISCUSSION**

If you desire to speak before the Council on an item not on the agenda, please address "Mr. Mayor" and upon being recognized, come forward to the podium, and state your name and address before proceeding into your subject matter. State law prohibits the City Council from taking action on any item not on the agenda. While the City Council cannot always answer citizens concerns raised during the public discussion time, the City staff will be instructed, where appropriate, to either provide a response in the days following each Council meeting, or to place the issue on a subsequent meeting agenda for the City Council or one of its appointed commissions. No person shall speak for more than five minutes, and the total time allotted for discussion shall not exceed thirty minutes. Persons attending the meeting shall observe rules of propriety, decorum, and good conduct, and refrain from impertinent or slanderous remarks.

In Compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please call (209) 599-2108. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting (28 CFR 35.102-35.104 ADA Title II).

### **CONSENT CALENDAR**

Routine items are scheduled under the heading of Consent Calendar, which allows action to occur with a single motion. Any item can be pulled off the consent calendar for further discussion if Council so desires. The public may also, at this time, request that an item be pulled from the consent calendar for explanation and/or discussion.

### **PERSONNEL/EXECUTIVE SESSION**

Matters of personnel and pending litigation, or negotiations are handled after the public meeting has been closed, in the Personnel/Executive Session, pursuant to Sections 54956.8 and 54957 of the Government Code. This session is closed to the public.

## INFORMATION

### Where can I find the agenda before a meeting?

Copies of the agenda are available at the front counter of the Administration Department at City Hall, 259 N. Wilma Avenue by 4:30 p.m. on Thursday before a regularly scheduled City Council meeting. The agenda can be viewed in the window box in front of City Hall, or online at [www.cityofripon.org](http://www.cityofripon.org). Supplemental documents relating to specific agenda items are available for viewing at the Office of the City Clerk or online.

### Can I get the agenda/minutes mailed to my home/business?

You can subscribe to agendas and minutes in January of each year. The annual subscription for both is \$60.00 per year. Subscription costs are not pro-rated should you wish to begin a subscription mid-year. If you would like to subscribe to the agenda/minutes, contact the City Clerk's office at 259 N. Wilma Avenue. Agendas are mailed on the Thursday before a meeting, and you will receive it on Monday or Tuesday (depending on postal service).

### Can I receive the agenda by e-mail?

You may subscribe to the agenda at any time by e-mail – just go to the web site to register – [www.cityofripon.org](http://www.cityofripon.org). Your subscription will begin immediately and you will receive it on the Thursday before the Regular Council meeting. Agendas sent by e-mail are free. Minutes are not e-mailed, but can be viewed on the City's web site.

### How complete are the minutes?

The City of Ripon prepares **Synopsis Minutes**. These Minutes represent a summary of the actual comments made. Video CD or audio recordings are available for 90 days following a meeting or online for 2 weeks following a meeting at [www.cityofripon.org](http://www.cityofripon.org). Contact the City Clerk's office to view/listen to these recordings at City Hall.

## OTHER MEETINGS

<u>Agency</u>	<u>Day</u>	<u>Time</u>	<u>Place</u>
<b>Historical Museum Commission</b>	Third Monday	7:30 p.m.	Clarence Smit Memorial Museum
<b>Planning Commission</b>	The Monday following City Council	6:00 p.m.	Council Chambers
<b>Recreation Commission</b>	Second Wednesday	6:00 p.m.	City Hall Conference Room
<b>Community &amp; Youth Commission</b>	Third Monday	7:00 p.m.	Police Department

## FUTURE PUBLIC HEARINGS

<u>Title</u>	<u>Date of Hearing</u>
1. 2015-2023 Housing Element	April 12, 2016 at 6:00 p.m. Council Chambers

Public Hearings are published in the Ripon Bulletin, posted in the window in front of City Hall, and are listed in the City Council agendas. All interested parties will be given an opportunity to appear and be heard by the City Council of the City of Ripon at the time and place pertaining to above described matters.

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# Ripon City Council Agenda

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TUESDAY, MARCH 8, 2016

**REGULAR MEETING**  
**6:00 P.M.**

**PLEDGE OF ALLEGIANCE:**

**INVOCATION:**

**ROLL CALL:** Council Members Leo Zuber, Mark Winchell, Michael Restuccia, Vice Mayor Dean Uecker, Mayor Jake Parks.

**OTHERS PRESENT:** City Administrator Kevin Werner, City Attorney Tom Terpstra, Planning Director Ken Zuidervaart, Recreation Director Kye Stevens, Director of Public Works Ted Johnston, Police Chief Ed Ormonde, City Clerk Lisa Roos, Deputy City Clerk Tricia Raymond, Information Systems Technician Dan Brannon, (Others present will be recorded by secretary only.)

**PUBLIC DISCUSSION:** This time is provided to the public to address the City Council on items not on the agenda. If you desire to speak, please address "Mr. Mayor" and upon being recognized, come forward to the podium, and state your name and address before proceeding into your subject matter.

**APPROVAL OF MINUTES:** Approval of the minutes of the Regular Ripon City Council Meeting of February 9, 2016 and the Special City Council Meeting of February 17, 2016.

**APPROVAL OF AGENDA AS POSTED (OR AMENDED):** If anyone would like to provide public comment regarding an item on the Consent Calendar, please come forward to the podium at this time. The City Council may request to (1) pull an item from the Consent Calendar (2) withdraw an item; (3) add an Emergency items by a 4/5 vote. If the agenda is amended, vote to approve the amended agenda. If no changes are made, vote to approve the agenda as posted.

**CONSENT CALENDAR****NOTES:****1. Income****A. STATE OF CALIFORNIA**

Retail Sales Tax (2015 \$180,700) \$185,600.00

Highway Users Tax (2015 \$34,962.99) ~~\$24,745.38~~

TOTAL \$210,345.38

**B. CHARTER COMMUNICATIONS**

Franchise Fee Payment (October – December 2015 ) \$20,934.94

**C. WASTE MANAGEMENT**

Franchise Fee Payment – January 2016 \$1,612.10

**D. CCATT HOLDINGS**

Acacia Avenue Cell Tower Lease – March 2016 \$999.53

**E. T-MOBILE**

Cell Tower Lease Payment – February 2016 \$898.03

**2. Bills, Invoices, Payments****A. GOODWIN CONSULTING GROUP, INC.**North Pointe Specific Plan \$973.75  
Public Facilities Financing Plan**B. BANK OF STOCKTON**Semi-Annual Retirement Account \$33,080.81  
Administration fees for non-PERS employees**C. SAN JOAQUIN REGIONAL TRANSIT DISTRICT**Blossom Express Driver \$1,958.09  
January Invoice #AR109338

**CONSENT CALENDAR:**

**NOTES:**

**2. Bills, Invoices, Payments, continued:**

D. NATIONAL METER & AUTOMATION, INC.

Material Purchases for the Water Meter Installation Project  
Progress Payment-

Invoice #S1068021.002	\$1,030.32
Invoice #S1068022.003	\$3,375.54
Invoice #S1064425.001	\$3,000.00
Invoice #S1068022.001	\$1,241.73
Invoice #S1069189.001	-\$162.54
Invoice #S1068022.005	<u>\$1,049.76</u>

TOTAL **\$9,534.81**

E. G.M. CONSTRUCTION & DEVELOPERS, INC.

Water Meter Installation Project **\$393,272.45**  
Progress Payment – Invoice #3694.6

F. STANTEC

Groundwater Monitoring – Progress Payments

4 <sup>th</sup> Quarter 2015 – Invoice #1014054	\$2,518.00
Permit Assistance – Invoice #1014055	<u>\$2,143.00</u>

TOTAL **\$4,661.00**

G. TERPSTRA HENDERSON

General Matters	\$9,467.75
Police Matters	\$830.55
J-M Manufacturing	\$245.00
North Pointe Specific Plan	\$2,268.75
Ripon Gardens II	<u>\$275.00</u>

TOTAL **\$13,087.05**

**3. Resolutions**

A. RESOLUTION NO. 16-\_\_\_

A RESOLUTION OF THE CITY  
COUNCIL OF THE CITY OF RIPON  
AUTHORIZING DESTRUCTION  
OF CERTAIN FINANCIAL  
RECORDS, DOCUMENTS,  
INSTRUMENTS, BOOKS, AND  
PAPERS.

This resolution authorizes the destruction of  
certain accounting records from 2007-2008.

**CONSENT CALENDAR:**

**NOTES:**

**3. Resolutions, continued:**

B. RESOLUTION NO. 16-\_\_\_

A RESOLUTION OF THE CITY OF  
RIPON APPROVING THE FISCAL  
YEAR 2014-2015 SURPLUS  
EXPENDITURES

This resolution approves fiscal year 2014-2015 surplus expenditures.

**4. Miscellaneous Items**

A. PRICE PAIGE & COMPANY

Engagement Letters  
City of Ripon Annual Audits

Authorize the Mayor and City Administrator to sign the engagement letters with Price Paige & Company to perform the annual audits of the City of Ripon Financial Statements and the Money Purchase Thrift Pension Plan for the year ending June 30, 2016.  
(Cost: \$47,080.00)

*2<sup>nd</sup> Reading and Adoption*

B. ORDINANCE NO. 837

AN ORDINANCE OF THE CITY OF  
RIPON APPROVING THE  
DEVELOPMENT AGREEMENT  
ENTERED INTO BETWEEN THE  
CITY OF RIPON AND KDH GROUP  
LLC. (KIPER HOMES), A  
CALIFORNIA CORPORATION  
FOR THE DEVELOPMENT OF  
CERTAIN REAL PROPERTY IN  
THE CITY OF RIPON.

This ordinance approves the Development Agreement entered into between the City of Ripon and KDH Group LLC (Kiper Homes).

*2<sup>nd</sup> Reading and Adoption*

C. ORDINANCE NO. 838

AN ORDINANCE OF THE CITY  
COUNCIL OF THE CITY OF RIPON  
AMENDING CHAPTER 10.10.060  
RIPON MUNICIPAL CODE  
RELATING TO SPEED LIMITS

This ordinance amends Chapter 10.10.060 of the Ripon Municipal Code, titled "Speed Limits".

**CONSENT CALENDAR:**

**NOTES:**

**4. Miscellaneous Items**

D. J.B. ANDERSON LAND USE PLANNING

Environmental Services – Well #19

Authorize the Mayor to approve the proposal for California Environmental Quality Act (CEQA) review for the Well #19 project and direct staff to prepare the appropriate contract for such work.

(Cost not to exceed: \$5,600.00)

E. DISADVANTAGED BUSINESS ENTERPRISE FY 2016-2017

Padilla and Associates

Approve the General Services Agreement with Padilla and Associates and authorize the Mayor to sign the agreement and direct staff to prepare the Local Agency Annual DBE Submittal Form Exhibit 9-B and Contract Specific Goals, as needed.

(Cost not to exceed: \$3,375.00)

**\*End of Consent Calendar\***

## 5. PUBLIC HEARINGS

## NOTES:

*Council will take action on the following items at the conclusion of each Public Hearing.*

### A. RIPON GARDENS II APARTMENT PROJECT

This is a public hearing to develop a multi-family residential project and commercial project on 10.51 acres located on the west side of North Ripon Road, just south of River Road.

#### **Council Action:**

- Adopt the Resolution approving the General Plan Amendment (GP15-04);
- Waive the first reading and introduce ordinance to approve the Rezone (Z15-04); and
- Adopt the Resolution approving the Tentative Parcel Map (PM15-02) and Major Site Review (SR15-08); and
- Waive the first reading and introduce ordinance to approve the Ripon Gardens II Development Agreement (DA15-03); and
- Adopt the Mitigated Negative Declaration (PEA 15-20) and mitigation monitoring and reporting program for the project, all based on the findings and subject to the conditions of the staff report and Development Agreement.

### B. NORTH POINTE SPECIFIC PLAN PUBLIC FACILITIES FINANCING PLAN

North Pointe Planning District

This is a public hearing on the adoption of the North Pointe Specific Plan Sub-Regional Impact Fee/Specific Plan Fee along with approving the necessary Nexus Findings and Specific Plan Fee Findings.

#### **Council Action:**

Adopt a resolution authorizing the North Pointe Specific Plan Sub-Regional Fee.

6. **DISCUSSION ITEMS**

**NOTES:**

A. RIVER ROAD INTERSECTION & SIDEWALK IMPROVEMENT PROJECT

*Discussion/Action*

Authorize staff to proceed with the River Road Intersection and Sidewalk Improvement Project, approve the general services agreement with Basecamp Environmental, Inc. (Cost not to exceed \$4,500.00) and approve the resolution consenting to the functional classification change of River Road.

B. SENATE BILL 5 COMPLIANCE

200 Year Flood Protection Plan

*Discussion/Action*

Approve the proposals by Peterson, Brustad, Inc. and JB Anderson Land Use Planning to implement the requirements of Senate Bill 5 (200 Year Flood Protection) and direct staff to process the appropriate documents to execute contracts.

(Cost: \$35,943.00)

C. WATER METER INSTALLATION PROJECT

Change Order No. 1 and Material Purchase

*Discussion/Action*

Approve Change Order No. 1 with GM Construction to install 2,757 wireless transmitters (\$108,908.00) and approve the purchase of the wireless transmitters from National Meter and Automation, Inc. (\$400,730.00)

D. PAL GRANT PROGRAM UPDATE

*Discussion/No Action*

Staff to provide an update on Police Activities League Grants and how the money is being distributed within the community.

## **REPORTS**

**Department Heads:**

**City Council:**

**SUCCESSOR AGENCY:**

**CLOSED SESSION:**

**Public Comment** – This time is provided for the public to address the City Council on closed session matters. If anyone wishes to speak, upon being recognized, please come forward to the podium and state your name and address before proceeding into your comments.

- Personnel Negotiations pursuant to Section 54957.6 of the California Government Code.
  - Police Officers' Association
  - Ripon Sergeants' Association
  - Operating Engineers Local Union No. 3
  - Non- Represented Employees

Adjournment:

Time:

*I hereby certify the attached City Council agenda was posted 72 hours before the noted meeting:*

\_\_\_\_\_  
Tricia Raymond, Deputy City Clerk

March 3, 2016

Date